

# Prime Swim Academy

---

## Travel Policy

### Purpose

To protect athletes during team-related travel, competitions, and events by establishing clear rules and expectations.

### Applicability

This policy applies to all athletes, coaches, staff, and parents/guardians during team travel for meets, clinics, and training trips.

### Supervision

- A sufficient number of Safe Sport–approved adults must accompany athletes on overnight travel.
- Coaches and staff may not share hotel rooms with minor athletes unless the athlete is their child.
- Chaperones must be USA Swimming–registered non-athlete members who have completed all required background checks and training.

### Lodging

- Room assignments will be made to ensure appropriate supervision and athlete safety.
- Athletes may not enter other athletes' rooms without permission.

### Transportation

- Athletes may not ride in a coach's or chaperone's car alone without prior written parental consent.
- All team transportation will be supervised by at least two adults whenever possible.

### Conduct During Travel

- Athletes must follow the Code of Conduct and Anti-Bullying Policy at all times.
- The possession or use of alcohol, tobacco, e-cigarettes, or illegal substances is strictly prohibited.
- Curfews and bed checks may be enforced during overnight trips.

## **Emergency Procedures**

- Coaches/chaperones will have emergency contacts and medical forms for each athlete.
- In case of injury or incident, parents/guardians will be notified immediately.

## **Acknowledgement**

All athletes and parents must review and agree to this policy prior to travel.

Effective Date: September 1, 2025

Contact: Head Coach / Safe Sport Coordinator – [prime.swim.us@gmail.com](mailto:prime.swim.us@gmail.com)